

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, February 23, 2026 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, February 23, 2026 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Camp. Dr. Camp asked Mr. Bunch to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Bunch
Dr. Camp
Mrs. Downing
Mr. Upthegrove

Board Member Absent:

Mrs. Lynch

Others Present:

Chris Briggs
Becky Mullins
Erica Malone
Lisa Robinson
Amy Brown
Buckie Caulley
Regina Williams
Mike Skaggs
Megan Anderson
Kim Hays
Jake Hays

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Dr. Briggs will separate items K 2. and M 1.

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the January 12, 2026 organizational meeting were included with the agenda. President Camp asked if there were any corrections, additions, or deletions to the minutes.

Motion 2026-12

Mr. Upthegrove moved to accept the approval of the minutes.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

President Camp declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Field Source Presentation**
- **Maintenance Report – Mike Skaggs**
- **Transportation Report – Reggie Williams and Buckie Caulley**
- **Board Legislative Liaison Report – Zach Camp**
- **Student Achievement Liaison Report – Wendy Downing**

SUPERINTENDENT’S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Resignations:

1. Betty Boisel – Educational aide, due to retirement, effective May 31, 2026
2. Alison Budinski – Substitute educational aide, effective January 13, 2026
3. Gary Campbell – Mentor contract for food service, effective January 20, 2026
4. Craig Maddux – Principal at Cherry Hill Primary School, due to retirement, effective July 31, 2026

B. Employment:

1. Katie Manns - \$500.00 stipend for high school musical choreographer
2. Katie Kasberg - \$400.00 stipend for high school musical set design and build

Substitute Teachers

3. Steve Adams
4. Justus Anderson
5. Rachel Blankenship
6. Christine Eckstein
7. Lindsay Henderson
8. Nathan Kincaid
9. Jennifer Maynard
10. Keely Smith

The Superintendent recommended the approval of the following instructional items:

C. District Calendar for the 2026-2027 School Year: As attached.

D. Holidays for 260 Day Classified Employees for 2026-2027: Thursday, July 2nd (Nonpaid, Nonwork Day); Friday, July 3rd (Fourth of July); Monday, September 7th (Labor Day); Thursday, November 26th

(Thanksgiving); Friday, November 27th (Day after Thanksgiving); Thursday, December 24th (Christmas Eve); Friday, December 25th (Christmas Day); Friday, January 1st (New Years' Day); Monday, January 18th (MLK Day); Monday, February 15th (Presidents' Day); Friday, March 26th (Good Friday); Monday, May 31st (Memorial Day); Friday, June 18th (Juneteenth)

E. Washington High School Course Description Catalog for 2026-2027:
Attachment with cover sheet of changes

The Superintendent recommended the approval of the following operational items:

F. Contract for Homeless Transportation: For WCHCS and Wilmington City School District to agree to equally share the transportation costs for homeless students in 2025-2026. See attached.

G. Contract for Homeless Transportation: For WCHCS and Adena Local School District to agree to equally share the transportation costs for homeless students in 2025-2026. See attached.

H. Transportation Agreement: See attached.

I. Approval of Facility Use Agreement: See attached.

J. Approval of Proposal with i3 Education Business Name as Pay Schools:
See attached.

K. Rental and Facility Use Requests:

1. Ashley Roberts, on behalf of Fayette County Public Health and other community partners, requested use of the gym and cafeteria of Washington Middle School on Thursday, August 6, 2026 from 11:30 AM – 1:00 PM for a community wide baby shower to provide resources in one location for soon to be mothers and mothers or community members with children under 6 months of age. WIC has done this by themselves in the past, however, the goal is to reach more community members with a collaboration of organizations and resources at one time and in one place. The committee is making the request again for a second year. They reported a collaboration of 14 agencies coming together and that the event was a huge success!

Motion 2026-13

Mrs. Downing moved to accept the Superintendent's report A-K 1.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Mr. Bunch, yea
(4 yeas)

President Camp declared the motion carried.

2. Matthew Williams (football organizer) and Susan Tuvell (cheer organizer), on behalf of the Washington Youth Football and Cheer Program requested the use of the following facilities and dates for their 2026 regular season: Washington Middle School cafeteria for registration on Saturdays, March 28 and April 11 from 9:30 AM- 12 noon, Monday, April 20 from 5:30 PM – 8:00 PM; Belle Aire cafeteria for uniform fitting on May 18 and 19 from 5:30 PM – 7:30 PM; Gardner Park on Saturday afternoons from August through October for games; McHenry Field and HS/MS outdoor spaces for practices beginning in July through October; Belle Aire gym August 4, 5, and 6 from 5:00 PM – 7:30 PM for cheer camp. They understand that school events take precedence at all times and agree to work in full cooperation with administration if there are any conflicts. A liability policy naming the district as a certificate holder is in effect until July of 2026 when a renewal will be sent.

Motion 2026-14

Mrs. Downing moved to accept the Superintendent's report K 2.

Mr. Bunch seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mr. Upthegrove, yea; Mr. Bunch, abstain; Dr. Camp, yea

(3 yeas)

(1 abstention)

President Camp declared the motion carried.

3. Chad Blakeley, on behalf of the Fayette County Special Olympics requested use of the following facilities and dates: Weight room for power lifting practices on Mondays and Wednesdays from March 2 – June 30, 2026 from 6:30 PM – 8:30 PM ; Track for track practices on Mondays and Wednesdays from March 16 – June 30, 2026 from 5:30 PM – 6:30 PM. He understands that school events take precedence at all times and agrees to work in full cooperation with administration if there are any conflicts. A liability policy naming the district as a certificate holder is in effect until December 31, 2026.
4. Briton Sword, on behalf of Blue Lion Select Team (basketball), requested use of the gym at Belle Aire Intermediate School on Mondays through Thursdays from 5:00 PM – 8:30 PM beginning February 16 through May 31, 2026. She understands that school events take precedence at all times and agrees to work in full cooperation with administration if there are any conflicts. A liability policy naming the district as a certificate holder is in effect until August 27, 2026.

5. TJ Crowder, representing the Washington Middle School Club Softball program requested the use of the HS softball facilities and the Washington Middle School gym beginning February through May 2026. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
6. Brian Yeazel, representing the Washington Middle School Club Baseball program requested the use of the HS baseball facilities beginning February through May 2026. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS baseball/softball teams.

The Superintendent recommended the approval of the following athletic items:

- L. Resolution of Membership in OHSAA** - The Washington C.H. City Board of Education authorizes membership in the Ohio High School Athletic Association for schools under its jurisdiction. Schools eligible for membership are those that include one or more grades at the 7-12 level. It is agreed that these schools will conduct their athletics in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decisions of the Ohio High School Athletic Association. This resolution shall remain in effect for the school year 2026-2027.

Motion 2026-15

Mr. Upthegrove moved to accept the Superintendent's report K 3.-L.
Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea
(4 yeas)

President Camp declared the motion carried.

M. Athletic Game Supervisor:

1. Isic Sword, effective February 4, 2026

Motion 2026-16

Mr. Upthegrove moved to accept the Superintendent's report M 1.
Mr. Bunch seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, abstain; Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(3 yeas)
(1 abstention)

President Camp declared the motion carried.

N. Athletic Supplemental Contracts:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons may have applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals may be recommended. All coaching recommendations are subject to holding valid pupil activity permits.

1. Katie Manns – Assistant boys tennis coach, certificated
2. Tiffany Cole – Reserve girls softball coach, non-certificated
3. Tim Wiseman – Assistant girls softball coach, non-certificated
4. Bobby Johnson – Reserve baseball coach, non-certificated
5. Jason Wynne – Volunteer baseball coach, non-certificated

Motion 2026-17

Mr. Upthegrove moved to accept the Superintendent's report N.
Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Mr. Bunch, yea
(4 yeas)

President Camp declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended the approval of the financial reports for December 2025 and January 2026.
- B. The Treasurer recommended acceptance of the following donations:
 1. \$5.00 – Board Member Support
 2. \$38.94 – Palaskas Scholarship
 3. \$300.00 – Cobra Wrestling - Wrestling
 4. \$500.00- Richard Dusterberg – General Scholarship
 5. \$830.00 – First Presbyterian Church – Student Services
 6. \$2,500.00 – Eagles – Boys Basketball
- C. The Treasurer recommended the acceptance of the following funds:
 1. \$7,896.04 – State of Ohio – School Safety Grant
- D. The Treasurer recommended the approval of the Five Year Forecast as attached.
- E. The Treasurer recommended approval of amended appropriations for FY26 as attached.

Motion 2026-18

Mr. Upthegrove moved to accept the Treasurer's report A-E.

Mr. Bunch seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea

(4 yeas)

President Camp declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

None

NEW BUSINESS (Agenda Item 11)

A. Resolutions:

1. **RESOLUTION TO AUTHORIZE FILING OF BOARD OF REVISION COMPLAINT** – See attached as property identified as County Auditor Permanent Parcel No. 214-038-4-00-002-00 located at 2424 Kenskill Avenue.
2. **RESOLUTION TO AUTHORIZE FILING OF BOARD OF REVISION COMPLAINT** – See attached as property identified as County Auditor Permanent Parcel No. 214-044-4-00-001-00 located at 3000 Kenskill Avenue.
3. **RESOLUTION TO AUTHORIZE FILING OF BOARD OF REVISION COMPLAINT** – See attached as property identified as County Auditor Permanent Parcel No. 214-047-4-00-001-00 located at 1896 Lowe Boulevard.

Motion 2026-19

Mrs. Downing moved to accept the Resolutions 1.-3.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea

(4 yeas)

President Camp declared the motion carried.

B. Policies: The following policies are for review with a recommendation for approval at the next scheduled meeting:

- Policy 2431.06 – Name, Image and Likeness (NIL) in Athletics (new)
- Policy 3440/4440 – Job -Related Expenses (revised)
- Policy 4162 – Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions (revised)
- Policy 4162.01 – Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (new)
- Policy 5112 – Entrance Requirements (revised)
- Policy 5430 – Class Rank (revised)
- Policy 6220 – Budget Preparation (revised)
- Policy 6320 – Purchasing and Bidding (revised)
- Policy 6325 – Procurement – Federal Grants/Funds (revised)
- Policy 6423 – Use of District Credit Card (revised)
- Policy 6424 - Procurement Cards (revised)
- Policy 6425 – Use of District Tax Exempt Certificate (new)
- Policy 6460 – Vendor Relations (revised)
- Policy 6465- Affinity, Rewards, or Other Discount Programs (new)
- Policy 7540.09 – Artificial Intelligence (AI) (replacement)
- Policy 8600 – Transportation (revised)
- Policy 8600.04 – Bus and Alternative Vehicle Driver Certification (revised)
- Policy 8640 – Transportation for Non-Routine Trips (revised)
- Policy 8650 – Transportation by Alternative Vehicles (revised)

ANNOUNCEMENTS (Agenda Item 12)

A. Inter-District Open Enrollment: Inter-district open enrollment applications for the 2026-2027 school year will take place during **the entire months of April 2026 and May 2026**. Under the inter-district open enrollment policy, students from any district in Ohio may be admitted to the Washington C.H. City Schools tuition free providing all guidelines are met. Guidelines for open enrollment will be included with the application. Students now attending under open enrollment must re-apply each new school year. A separate application is required for each student. Those interested in applying for open enrollment are directed to complete the form on the Washington Court House City Schools website. Click on “student registrations” and then on “open enrollment”. **The form will open April 1, 2026 and close on May 31, 2026.** For questions, please call 740-335-6620.

B. Kindergarten Registration for 2026-2027: Online registration for Kindergarten for the 2026-2027 school year **will open on April 1, 2026** using FinalForms. **In-person registration** for the parent/guardian and the child will be May 4, 2026 from 3:30 PM – 6:00 PM in the cafeteria at Cherry Hill Primary, 720 Oakland Avenue. Please have all documents uploaded into FinalForms prior to this date. The child will need to be present for a short

assessment at the in-person registration. Children must be 5 years old by August 14, 2026 to enroll in kindergarten. Please note that registration for your child will not proceed without the following documents: immunization record (to include all required K shots); certified copy of birth certificate; parent driver's license, state ID or current passport; proof of residency (deed/building permit, rental agreement, tax statement, voter registration card, mortgage/lease agreement, rent payment receipt/copy of money order for rent, utility bill, W-2, letter from parent's employer on company letterhead to establish residency, parent affidavit forms 5111F2a/5111F2b); proof of custody with court stamped documents, if applicable. If your child needs kindergarten immunizations, you may contact the Fayette County Health Dept. at 740-335-5910.

EXECUTIVE SESSION (Agenda Item 13)

Motion 2026-20

Mrs. Downing moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.” This executive session pertains to the appointment of an employee.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

President Camp declared the motion carried.

The Board entered into Executive Session at 9:15 PM.

The Board reentered Regular Session at 11:06 PM.

ADJOURNMENT (Agenda Item 14)

Motion 2026-21

Mrs. Downing moved to adjourn the meeting.

Mr. Bunch seconded the motion.

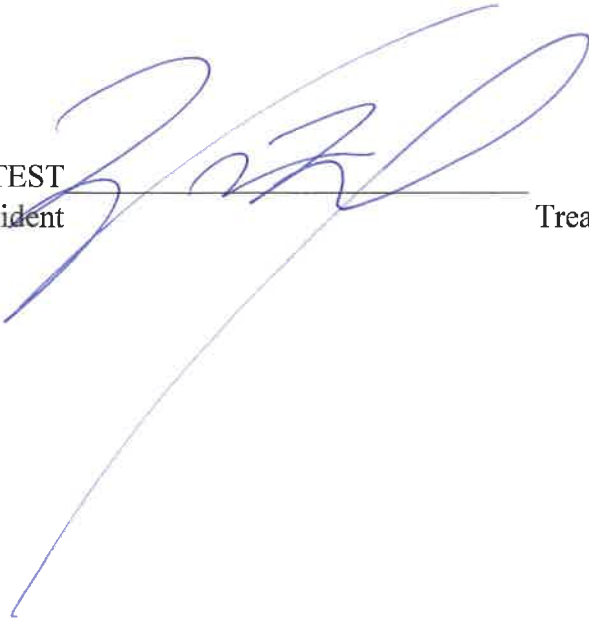
On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Mr. Bunch, yea
(4 yeas)

President Camp declared the meeting adjourned.

Meeting adjourned at 11:06 PM

ATTEST
President

A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature is highly cursive and loops around, extending below the line.

Treasurer

Becky Mullins